



Employment Opportunity – Club Professional

What we need

We are looking for a seasoned Club Professional who will offer top notch service to our existing members, will serve as an ambassador as we continue to add new members and will fit in with our culture of inclusion and respect in our casual and social atmosphere. This individual needs to have very mature interpersonal skills as this role manages relationships with all members, the board of directors as well as a club administrator and of course, the public. We are not looking for the best squash player out there, we are looking for a leader who can make our members feel welcome and valued and is passionate about teaching and growing the sport of squash. See below position profile for specific responsibilities.

What you Bring

Firstly you understand people. Secondly you understand squash. You have experience running a squash club, managing multiple stakeholder groups and of course you have at least a Level 2 Certification (Club Coach) in Squash Canada's Coach Certification Program. You naturally provide quality leadership and a positive, highly visible and engaging style. As we are a bilingual community, it would be a definite asset if you can speak French and English although this isn't a requirement.

What we offer

In our humble opinion, this is an opportunity to serve in the best squash club in the country. With more than three hundred members, our facility offers six international glass-backed courts including the home of the 2015 Toronto Pan Am Games ASB Legacy Courts which are convertible into two international size doubles courts. For more information about the club, please visit our website at <http://squashmoncton.com/>. We offer a competitive salary and incentive package commensurate with experience along with health benefits.

If you wish to be considered for this position, please forward your resume in confidence to patrickdaigle@bellaliant.net. We thank all applicants however only those selected for an interview will be contacted.



Position Profile

Position Title: Club Professional

Reports to: President

Date: April 23, 2017

Position Summary:

Reporting to the President, the Club Professional position is comprehensive and must ensure the successful achievement of the mission and objectives of Squash Moncton Ltd (“the Club”). Responsible for all aspects of squash and related activity for the facility including programming, the Club Professional is a highly visible position requiring strong presence, leadership and communication skills with members and is expected to be the face and the leader of the facility by passionately promoting the game of squash.

Key position responsibilities and attributes:

1. Provide quality leadership and a positive, highly visible and engaging style. A genuine, accessible and approachable personality is an essential element of success.
2. Be a passionate ambassador for the game of squash with the ability to represent and promote the club to potential members and the general public.
3. Ensure consistent, efficient and seamless daily operation of Club wide squash operations including system administration of club management software for court bookings, tournaments, leagues, ladders and rankings.
4. Provide members and guests with a service orientation while staffing the front desk, along with proshop and bar service.
5. Be a strong “consensus builder,” recognizing the importance and having effective skills to reconcile differences and inspire solutions for a better operation and member experience.
6. Provide squash facility oversight including health and safety inspection and supervision of court maintenance and related gym equipment.
7. Liaise with Squash Canada to host squash tournaments and events.
8. Act as Tournament Director for all internal and external club tournaments.

9. Devote time each week to playing with members of all skill levels to encourage skill development and relationship building. Such time will not be considered “playing lessons.”
10. Provide private and group instruction at rates approved by the Club.
11. Manage the day-to-day reservation of courts for play by members.
12. Provide organizational and structural support for the Club’s Junior Program and develop high performance juniors for participation in tournaments.
13. Enthusiastically encourage participation by programming events to promote the sport and fellowship in the Club. Organize, schedule and manage leagues, matchmaking, tournaments, camps, clinics, round robins etc.

Experience Requirements:

- Minimum of 5 years of experience as a Club Professional in a similar club setting or equivalent.
- Experience delivering both group and individual instructional programs to players of various age groups and skill levels.
- Excellent human relations skills and the ability to work with a Board of Directors and sub-committees.
- Experience working with club management software.
- Experience in developing and staging club events, programs and tournaments.
- Experience running and organizing a successful junior program.
- Minimum of Level 2 Certification (Club Coach) in Squash Canada’s Coach Certification Program.
- Exhibit high ethical standards and an appropriate professional image.
- Experience in all club communications including social media.
- Competence in both official languages would be an asset.